



CENTRAL DISTRICT COUNCIL

Bobirwa Sub District

P/Bag 0013, BOBONONG BOTSWANA

Tel: 2619274, Fax 2619296

Senior Assistant Council Secretary
Assistant Council Secretary
Chief Accounts Officer
Senior Education Secretary
Senior Supplies Officer

All correspondence to be addressed to the Senior Assistant Council Secretary

Ref: BSC/4/1/5 I

08/11/17

TO ALL NOTICE BOARDS

RE: QUOTATION NO. BSDC/CM/02/2017-2018: A SUPPLIES CONTRACT FOR THE PROCUREMENT AND DELIVERY OF A4 AND A5 EXECUTIVE DIARIES FOR BOBIRWA SUB DISTRICT COUNCIL FOR YEAR 2018

Quotations are invited from eligible Citizen Traders within the Bobirwa Sub District for A Supplies Contract for the procurement and delivery of A4 and A5 Executive Diaries for Bobirwa Sub District Council for year 2018.

CONDITIONS OF QUOTATIONS:

- Submit a duly completed and signed form of authority of signatory
- Submit a completed and signed form of offer and acceptance
- PPADB registration certificate(s) code 211 sub code 02 and /or code 213 sub code 14
- Submission of copies of Valid Tax Clearance certificate
TIN will be verified on BURS website
- Submission of a completed Declaration form for tendering purposes.
Bidders that submit multiple bids will be disqualified

NB. Certified copies should be done by issuing institution only.

Quotations should be in a plain sealed envelope clearly marked quotation no. BSDC/CM/02/2017-2018, A Supplies Contract for the procurement and delivery of A4 and A5 Executive Diaries for Bobirwa Sub District Council for year 2018, addressed to the Senior Assistant Council Secretary, Bobirwa Sub District Council, Private Bag 0013, Bobonong. Quotation documents should be collected from Administration office no. B18, RAC, Bobonong from the 20/11/17 to the 24/11/17 during working hours and up to 09:00hrs on the 24/11/17.

After completion documents should be delivered and registered at Secretary to Evaluation and Adjudication Committee office no. A07, RAC, Bobonong on or before the 24/11/17. Quotations delivered after the closing date and time will not be accepted. Bobirwa Sub District Council is not bound to accept the lowest quote.

Thank you.

G. Moepeng
Senior Assistant Council Secretary
Bobirwa Sub District Council