

ADDENDUM No. 1

**TENDER: A WORKS CONTRACTS FOR THE CONSTRUCTION OF TEACHERS
STAFF HOUSES AND THE ASSOCIATED EXTERNAL WORKS IN PALAPYE.**

**TENDER REFERENCE NO: CDC/AB/09/2021, CDC/AB/10/2021,
CDC/AB/11/2021,**

The following instructions apply to and govern the above-identified tender documents.

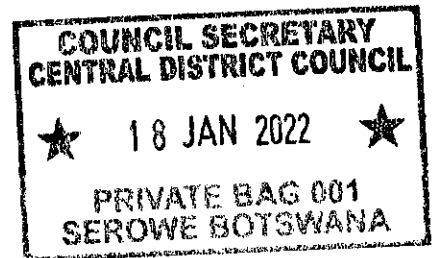
1. Due to an amendment being made in the bid document, it was found to be in the best interest of both Central District Council and that of the bidders to extend the closing date of all the tenders from 31st January 2022 to 04th February 2022 at 10:00hours.
2. Remove and replace page 4, Tender Data with the Tender Data page attached on the website. <https://www.cdc.gov.bw>.
4. Remove and replace page 8, Tender Data with the Tender Data page attached on the website. <https://www.cdc.gov.bw>.

All other terms and conditions remain the same and any inconvenience is highly regretted.

END OF ADDENDUM NO 1



O. Onneng
Chief Architecture and Building Services Officer
For Council Secretary



Central District Council	TENDERING PROCEDURES	T 1.2 TENDER DATA TENDER NO: CDC/AB/09&10/2021
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The **conditions of tender** are the Standardised Conditions of Tender as published by the Public Procurement and Asset Disposal Board. The Standardised Conditions of Tender make several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standardised Conditions of Tender. Each item of data given below is cross-referenced to the clause in the Standardised Conditions of Tender to which it mainly applies. There are many other clauses in which the data is required.

- 1.0 The Procuring Entity is: Department of Architecture and Building Services of Central District Council
- 2.0 The Procurement Requirements are a works contract for the Construction of 12no. Teachers Staff Houses and associated external works in Palapye.
- 3.0 The Procurement Method is: Open Domestic Bidding
- 4.0 The Bid Submission Method is: One Envelope Submission Method in which a tenderer's financial and technical offer are submitted together in one sealed envelope
- 5.0 The Evaluation Method is: **Technical Evaluation Method Regulation 76(1)**

6.0 The Procuring Entity is: Department Architecture and Building Services
 Agent: Chief Architecture and Buildings Service Officer
 Ontlametse Onneng PrQS (BW)
 Private Bag 001
 Serowe
 Telephone: 4638400/402
 Fax 4633792

7.0 The eligibility criteria for tenderers are:
 Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement and Asset Disposal Board in the following categories:
Code: 01 (Building Construction Works and Maintenance) Sub code(s): 01 (Building Construction) Grade: C
 Tenderers must sub-contract specialists in electrical and mechanical associated works to independent Firms who are registered in the following categories with PPADB

- **Code: 02 (Electrical Engineering Works), Sub code(s): 01 (Electrical Installations), Grade: C**
- **Code: 08 (Mechanical Engineering Works), Sub code(s): 02 (Solar water heating), Grade: C**

8.0 To comply with Covid -19 health and safety protocols there will be no site visit. Tenderer wishing to visit the site can arrange with the Procuring Entity in not less than five (5) working days before the tender closing date

9.0 Clarification of the tender documents must be received by the Procuring Entity at least five (5) working days before the closing date and time stated in clause 2.26 of the Tender Data.

10.0 The prices and rates are to be stated in Botswana Pula.

11.0 Parts of each tender offer communicated on paper shall be submitted as an original, plus 2 duplicate Copies.

19.0 Stage Three (3) - Financial Evaluation Stage (TENDER NO: CDC/AB/ 09 & 10/2021)

Cost Evaluation only of the technically compliant bids shall be conducted in this stage. In evaluating the tenders, the Evaluation Committee will assess each Tender price check for:

- a) Fully priced Bills of Quantities
- b) Where there is an omission of a line item, no correction is possible and the offer may be declared nonresponsive.
- c) Check for arithmetic errors and arithmetic accuracy (Arithmetic errors are allowed within the $\pm 10\%$ of the tendered sum.)
- d) Consistency of rates within trades throughout the Bills of Quantities
- e) Pricing tendency throughout the Bills of Quantities (whether balanced, front or back-loaded)
- f) Analysing the reasonableness of **rates of major items** and build-up of the tender price (**as compared with the Procuring Entity's rates**)
- g) Reasonableness of major rates shall fall within $\pm 10\%$ compared to Procuring Entities.
- h) Major Items are; - Preliminaries & Generals, Rock Excavation, G5 quality material, Concrete Work, Steel Work, Clay Brickwork, Face Brickwork, Formwork, Roofing, Electrical Works, Mechanical works, Cement Sand Interlocking Pavers

AWARDING OF FINANCIAL POINTS COMMERCIAL / REASONABLE PRICE ASSESSMENT IN REGARD TO ESTIMATE

Item	Major Items	-10% and less	Between -10% & -5%	Between -5% & -1%	Between 0% & +2%	Between +2% & +4%	+5% & More than
1	Preliminary and General Items	3	5	4	2	1	0
2	Rock excavation	3	5	4	2	1	0
3	G5 quality material	3	5	4	2	1	0
4	Concrete work	3	5	4	2	1	0
5	Steel work	3	5	4	2	1	0
6	Clay Brickwork	3	5	4	2	1	0
7	Face brickwork	3	5	4	2	1	0
8	Formwork	3	5	4	2	1	0
9	Roofing	3	5	4	2	1	0
10	Electrical Works	3	5	4	2	1	0
11	Mechanical works	3	5	4	2	1	0
12	Cement sand interlocking pavers	3	5	4	2	1	0

The maximum possible number of tender evaluation points awarded for financial offer is 60 points.

Five (5) points preference will outrightly be given to bidders who are domicile within the jurisdiction of the Local Authority (Central District Council) as per the Local Authorities Procurement and Asset Disposal (LAPAD) Implementation guidelines. In order to be eligible for preference, bidders are to fill Local Procurement Certificate.

- i) Establishing that the tenderer has allowed for all costs including Value Added Tax (VAT) for the satisfactory and timely completion of the works.

The published Pre-Tender Estimate is (P12, 000, 000.00) The Project pre – tender estimate is for guidance only, and should not be construed as exact construction cost. Bidders are encouraged to offer their own economic, reasonable and competitive bids, and award will be made to the fair, reasonable, lowest competitive and compliant tenderer. Tenderers can only be can be awarded one project overall.

20.0 Basis for Award

Only those tenders deemed to have complied with both the preliminary responsiveness and technical evaluation and which demonstrate that they are competent and capable of carrying out the works to the satisfaction of the Employer within the time allotted and is acceptable based on the financial evaluation. Tenderer who offered a fair, reasonable, lowest competitive price in financial evaluation will be the best evaluated tenderer and shall be recommended for award of tender.

Central District Council	TENDERING PROCEDURES	T 1.2 TENDER DATA TENDER NO: CDC/AB/11/2021
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- 1.0 The Procuring Entity is: Department of Architecture and Building Services of Central District Council
- 2.0 The Procurement Requirements are a works contract for the Construction of Four(4) Teachers Staff Houses and associated external works in Palapye.
- 3.0 The Procurement Method is: Restricted Domestic Bidding (Vulnerable Groups)
- 4.0 The Bid Submission Method is: One Envelope Submission Method in which a tenderer's financial and technical offer are submitted together in one sealed envelope
- 5.0 The Evaluation Method is: **Technical Evaluation Method Regulation 76(1)**

6.0 The Procuring Entity is: Department Architecture and Building Services
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7.0 The eligibility criteria for tenderers are:

Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement and Asset Disposal Board in the following categories:

Code:01(Building Construction Works and Maintenance) **Sub code(s):01** (Building Construction) **Grade: A**

Tenderers must sub-contract specialists in electrical and mechanical associated works to independent Firms who are registered in the following categories with PPADB

- **Code:02**(Electrical Engineering Works), **Sub code(s):01** (Electrical Installations), **Grade: A**
- **Code:08**(Mechanical Engineering Works), **Sub code(s): 02** (Solar water heating), **Grade: A**

8.0 To comply with Covid -19 health and safety protocols there will be no site visit. Tenderer wishing to visit the site can arrange with the Procuring Entity in not less than five (5) working days before the tender closing date

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- h) Major Items are; - Preliminaries & Generals, rock excavation, G5 quality material, concrete work, steel work, Cement Sand Stock Bricks, Cement Masonry Units(CMU), formwork, Roofing, Electrical works, Mechanical works, cement sand interlocking pavers

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Item	Major Items	-10% and less	Between -10% & -5%	Between -5% & -1%	Between 0% & +2%	Between +2% & +4%	+5% & More than
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4	Concrete work	3	5	4	2	1	0
5	Steel work	3	5	4	2	1	0
6	Cement Sand Stock Bricks	3	5	4	2	1	0
7	Cement Masonry Units(CMU)	3	5	4	2	1	0
8	Formwork	3	5	4	2	1	0
9	Roofing	3	5	4	2	1	0
10	Electrical Works	3	5	4	2	1	0
11	Mechanical works	3	5	4	2	1	0
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- i) Establishing that the tenderer has allowed for all costs including Value Added Tax (VAT) for the satisfactory and timely completion of the works.

The published Pre-Tender Estimate is (P3, 000, 000.00) The Project pre – tender estimate is for guidance only, and should not be construed as exact construction cost. Bidders are encouraged to offer their own economic, reasonable and competitive bids, and award will be made to the fair, reasonable, lowest competitive and compliant tenderer. Tenderers can only be can be awarded one project overall.

20.0 Basis for Award

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LOCAL PROCUREMENT REGISTRATION CERTIFICATE

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for the relevant category.

A WOMAN	B YOUTH	C PEOPLE WITH DISABILITY	D RURAL SETTING	E EMPLOYMENT

A. B. C. Certificate for businesses owned by WOMAN/ YOUTH/ PEOPLE WITH DISABILITY

I, _____, being a duly authorised representative and acting on my capacity as _____ of _____, hereby confirm that the above mentioned business is 100% owned by women/ youth/ people with disability.

As witnesses: -

1. _____

Authorised Signatory

2. _____

Date

NOTE: A sworn declaration must be provided as proof that one falls within the categories WOMAN/YOUTH/PEOPLE WITH DISABILITY.

THUS SIGNED AND SWORN TO BEFORE ME COMMISSIONER OF OATHS AT _____ [Location] ON THIS _____ DAY OF _____ 20____, AT _____ AM / PM, THE DEPONENT HAVING ACKNOWLEDGED THAT HE KNOWS AND UNDERSTANDS THE CONTENTS OF THIS DECLARATION AND THAT IT IS BINDING ON HIS CONSCIENCE.

COMMISSIONER OF OATHS
 CAPACITY: _____

Date Stamp

D. Certificate for RURAL SETTING

I, _____, being a duly authorised representative and acting on my capacity as _____ of _____, hereby confirm that the above mentioned business has been established and operates from a rural area.

LOCATION OF BUSINESS

WARD	VILLAGE

As witnesses: -

1. _____
Authorized Signatory
2. _____
Date

NOTE: A sworn declaration must be provided as proof that one falls within the categories WOMAN/YOUTH/PEOPLE WITH DISABILITY.

THUS SIGNED AND SWORN TO BEFORE ME COMMISSIONER OF OATHS AT _____ [Location] ON THIS _____ DAY OF _____ 20____, AT _____ AM / PM, THE DEPONENT HAVING ACKNOWLEDGED THAT HE KNOWS AND UNDERSTANDS THE CONTENTS OF THIS DECLARATION AND THAT IT IS BINDING ON HIS CONSCIENCE.

COMMISSIONER OF OATHS
CAPACITY: _____

Date Stamp

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Ceiling Fans

26 Supply and install 48" ceiling fan with aluminium blades as Alstom KA 48, National, Crompton or approved equal. No. 16

27 Supply and install a 5-speed fan controller as Alstom 56/National, Crompton or approved equal. No. 16

Socket Outlets

28 Supply and install 15A double switched socket outlet flush mounted wired in 2.5mm² PVC copper cables drawn into 20mm diameter BE STEEL conduits including all accessories as MK Logic range/Clipsal E-Series or approved equal. No. 24

29 Supply and install 15A double switched socket outlet complete with dual USB flush mounted wired in 2.5mm² PVC copper cables drawn into 20mm diameter BE STEEL conduits including all accessories as MK Logic range/Clipsal E-Series or approved equal. No. 12

Cooker Control Unit

30 Supply and install 45Amp cooker control unit, complete with 1x15A switched socket outlet, flush mounted, wired in 6mm² PVC copper cables drawn into 25mm diameter BE STEEL conduits complete with final connection to the cooker including all accessories as MK Logic range/Clipsal E-Series or approved equal. No. 4

Water Heater Isolator

31 Supply and install 20A Geyser switch, flush mounted, wired in 4mm² PVC insulated copper cables drawn into 25mm diameter BE STEEL conduits including all accessories MK Logic range/Clipsal E-Series or approved equal. No. 4

Telephone Outlet

32 Supply and install Telephone outlet complete with all accessories, BE steel conduits and draw wire as Clipsal E-series or approved equal. item 4

Carried to Collection

P

Section No. 4
ELECTRICAL WORKS

<u>Television Socket Outlet</u>				
33	Supply and install TV outlet complete with all accessories BE steel conduits and draw wire as Clipsal E-series, or approved equal.	Item	4	
<u>Lightning Protection</u>				
34	Supply and install 16mm diameter 2400mm long grade copper coated earth electrode c/w inspection chamber, test clamp and labels.	No.	4	
35	Supply and install 24meters of 50mm ² PVC insulated copper cable(green/Yellow) down conductor (DC) bonded to the Lightning Arrestor Rod (LAR) and terminated at the earth electrode drawn into 25 mm diameter BE STEEL conduit run in the wall .	No.	2	
36	Supply and install Lightning Arrestor Rod (LAR) securely fixed to the roof pitch .	No.	2	
<u>Lightning Protection</u>				
37	Supply and install 16mm diameter 2400mm long grade copper coated earth electrode c/w inspection chamber, test clamp and labels.	No.	4	
38	Supply and install 24meters of 50mm ² PVC insulated copper cable(green/Yellow) down conductor (DC) bonded to the Lightning Arrestor Rod (LAR) and terminated at the earth electrode drawn into 25 mm diameter BE STEEL conduit run in the wall .	No.	2	
39	Supply and install Lightning Arrestor Rod (LAR) securely fixed to the roof pitch .	No.	2	
<u>TESTING AND COMMISSIONING</u>				
40	Test and commission the complete electrical installation of the all double storey staff houses to the satisfaction of the Electrical Engineer and BPC inspectors in accordance with specifications.	Item	1	
Carried to Collection				P
Section No. 4 ELECTRICAL WORKS				